



**PMLA Executive Meeting Minutes
March 8th, 2022**

PRESENT: Allen Wales, Jamie McMurray, Derek Wood, Tamara Brooks, Nicole Jensen, Nicky Land, Jessica Lancaster, Dave Zille, Stuart Doyle, Russ Aunger, Kathy Bolam

REGRETS: Sara Engle, Lisa Gowans, Alona Maksimenko

1.0 Start of Meeting: Called to order at: 7:03pm. Dave motioned to approve Russ second

1.1 Additions to Agenda:

Ref Allocator report (see below)

Team Manager update -From Lisa Gowans (see below)

Tourney Volunteer discussion -Nicole Jensen

- *In order for tournaments to be successful the tournaments need volunteers from every age level. MT, Tyke and Novice. Nicole reports that we will need a tournament committee. Until people know what team their kids are on, it will be easier to find volunteers. Once teams have been determined volunteers will be asked for otherwise the tournaments will be cancelled.*

Action items:

- ***Allen will discuss with Lisa to determine manager's role with finding volunteers***

Team Size discussion -Allen Wales

- *We have to declare by March 11. Allen to attend another meeting March 15th for final declarations.*
 - *6U: 18 players – 2 balanced teams*
 - *8U: 34 17 and 17 teams – 2 balanced teams (but will effectively operate as 4 teams cross floor)*
 - *10U: boys 22 over sized, 1 team declaration – not release any kids-only 18 can be dressed, healthy scratches discussed and will be fair- B team*
 - *12U: boys- 39 boys-2 teams 18 and 21 – 2 Novice players have been asked to play up- 2 teams and no releases*
 - *14U: boys 28 kids – 2 teams 18 and 20*
 - *16U: boys 24 boys – Coach wants 20, 4 kids would be released, Poco has expressed interest in taking them*
 - *Stu motion to take 21 boys, Russ second. Motion approved unanimously.*
 - *10U: girls 13 players 1 team*
 - *12U: 19 girls 1 team*
 - *14U: girls 13 1 team*

- 16U: 24 registered, 3 2nd year 16U players requested a release, recommendation: 1 team of 21 and release 3 that requested. Coquitlam will take them. Motioned by Allen, seconded by Stu, no opposition, all in favor, approved by acclimation.
- Discussion: concerns from Kathy with 13 girls teams (10U and 14U) as many of those girls play soccer. Discussed releasing all 13 from all teams. Discussed doing a merged team with another association. (shared floor time and shared coaches). Discussed asking for released players from other associations. Discussed playing players up to next level.
- Discussion: bringing 6-7 Novice boys up to PeeWee C. Novice parents would want to have their child play with the PeeWees prior to committing. Tight turn around.
- Declaration approved subject to Novice boys

Equipment – Tamara

- Going to put together kits on March 20 and an equipment requisition form for each team. This will help with inventory. Once teams are made Tamara will need a list. Once all equipment has been distributed she will inventory the room.
- Nicky ordered 264 pairs of socks are ordered. ~\$14-\$14.5 per pair – managers to collect from players

Schedule – Nicky

- 2019 schedule is being used. Girls are going to be scheduled first, then the teams will be made and the coaches availability. Nicky to work on schedule this week and aim to have it sent out prior to Spring Break. Bantam B is the only team that does not have a coach.

Mouthguards – Allen

- Inspire Dental has said March 12th and 19th mouth guards parents to call in and book. Other dates may be made available.
- E-mail was sent to the eligible parents from Allen

1.2 February 25th Nicole Motioned to have PMLA pay for 50% of the registration fee for any PoMo Lax goalie interested in taking Fusion Lacrosse Goalie Development training with Eric Penny over spring break. The cost for the program is \$130 so the cost to the PMLA per goalie would be \$65. This was approved by 8 members and not rejected by any members. Approved.

- Derek reports that 4 goalies registered. Thursdays are booked at Westhill with the owner and potentially can run more goalie development.
- **Action item: Nicole to follow up with Fusion to find out more information.**

1.3 Approval of Previous Minutes: February 8th, 2022

-Approval motioned by Dave, seconded by Nicole, Approved

Upcoming Calendar Dates:

- MARCH 1st 2022-2023 Insurance Certificate to be provided to the City
- MARCH 15th Finalize & Submit Declaration to BCLA (ALLEN)
- MARCH 18th Open for viewing of Tournaments (ALLEN)
- MARCH 17th DEADLINE to REGISTER For BCLA SPECIAL MEEING OF GENERAL MEMBERSHIP (ALLEN)
- MARCH 22nd 2022 BCLA Special Meeting for General Membership (ALLEN)
- APRIL 1st OPEN FOR LIVE TOURNAMENT APPLICATIONS (ALLEN)
- April 6th 6:30pm – potentially Zoom? Managers Meeting (LISA)
- APRIL 9&10th ICE BREAKER
- APRIL 11th SEASON STARTS
- END OF APRIL Wall Ball Challenge 2022 Ends and Prizes awarded (DAVE)
- May 7th Registrar to send team lists and years of experience from BCLA Database
- June 1st Provincial Declarations to BCLA
- June 5th Picture Day

2.0 Registration Update

- Registration still open for all divisions
- 244 registered to date
- Jamie contacted many players that had not registered
- \$100 female player referral was promoted on social media and will be sent via e-mail to registered female players

3.0 President's Report

- Evaluation Update** – goal to let players know what team they are on before Spring Break
- Peewee and Novice** will not be told, every other division will be informed of their teams
- Icebreaker Update** – given numbers to Poco, home and away on April 9 & 10. Poco said yes. They want some games at their arena too. One home and away for each team. Tyke width wise for the tournament and full floor for season.
- Junior B Update** – a bunch of players from the Sunshine Coast ~4 of them. No other update from Brent. Top focus is making a roster. Allen will check in with Brent this week. They need nothing else from us. They are given the logos and the floor time requests.

4.0 Referee Update

(as submitted by Errin)

REFEERING REPORT - March 8, 2022

Ref in Chief

Since the last meeting, Keith Dunne has agreed to be our Ref in Chief (RIC). Keith has three boys playing lacrosse for Port Moody; he has coached and was a ref for many years himself. He will be supporting our new refs at games and acting as a mentor and a resource for the kids throughout the season. One of our goals going forward is to encourage some of our older refs to take on a mentoring role themselves as they gain experience and are able to pass that on to the younger refs. Kim advises RIC is a labour-intensive role and feels the \$1,000 honorarium should be an ongoing benefit to taking on the job. This will be a particular incentive for our more experienced refs as they get to the age where they may want to take on the role themselves.

Training Update

Ref clinics started the weekend of Feb 26/27 and Port Moody kids have been attending. Entry level clinics are full, but Kim has managed to get all our new applicants in. Not sure how payment works for these clinics - is there anything I need to do about this, or do we just get a bill once all the sessions are complete and the association pays then?

Pre-Season Ref Meeting

We have a mandatory pre-season ref meeting scheduled for Saturday, April 9 from 6:30-8:30 pm in Multipurpose Room 2 at the Rec Centre. Anyone from the Executive who thinks they need to be there is welcome. We will have pizza/chips/pop for the refs and the intent of the meeting will be to introduce the kids to the Ref Allocators and the Ref in Chief and to go over expectations, responsibilities and resources.

MT Refing

We have a lot of entry level refs this year and in order to get them all the experience they will need to move up to L1 next year, Kim and I suggest going with 2 refs for each MT game - at least at the start of the season. This means 4 refs total as there will be 2 for each cross-arena game. It means spending a little more on refs, but we are building capacity going forward.

Midget Refing

L2 referees can ref midget games, but only if they are older than midget players. Port Moody only has one ref (Tristan) who meets this criteria. We lost a lot of our older refs last year and this year so we will be borrowing from other associations (which means travel fees on top of ref fees). If we can avoid scheduling midget games late on Fri/Sat evening or early on Sat/Sun morning, that will help. Very difficult to get older L2 refs at these times.

Capacity Building

We have a lot of great kids at the EL, L1 and L2 levels - we need to ensure they are supported and encouraged to continue with reffing. If they stick with it, we should get past our shortage of older L2 refs after this season. We've identified several kids who would be good candidates for Assistant Ref in Chief and then possibly Ref in Chief down the road - Keith has this on his radar and will work to mentor them.

Actions

- **Errin to draft Ref Meeting agenda and circulate notice of meeting to all referees, etc.**
- **Dave/Jamie to update website/registration form so that only first-year bantam and up can apply to ref in future registration cycles.**

Requests

- Errin is owed \$495 for ref/shot clock fees from the two weekends of evaluation games
- How has payment for ref clinics worked in the past? Need info.
- Executive to approve 4 refs for upcoming MT games to ensure EL refs get adequate experience to move up to L1 next season.
- If possible, please avoid scheduling Midget games late Friday/Saturday night and early weekend mornings.

Action items:

1. **Figure out the bills for the ref training are paid or reimbursed.**
2. **Errin to draft Ref Meeting agenda and circulate notice of meeting to all referees, etc.**
3. **Dave/Jamie to update website/registration form so that only first-year bantam and up can apply to ref in future registration cycles.**

***** Nicky needs to try to avoid Midget 16U games Friday or Saturday evenings and early Saturday or Sunday mornings *****

Motion to approve 4 MT refs until Errin tells us otherwise for them to get enough experience – motion approved unanimously

5.0 Head Manager Update

(Lisa)

(Jessica read on behalf of Lisa)

I'm going to ask Stu to encourage the coaches to ask someone specifically or a call out for a team manager as soon as the teams are formed. The manager can email me and let me know they are willing at lisagowans44@gmail.com. I encourage other volunteers other than the Executive, but if you do decide to manage, especially in the younger groups, consider asking another parent to be your wingperson so we are encouraging more volunteer engagement.

-I will review the manager manual and if any changes/edits be sure to send to Dave for uploading on the website.

-Manager meeting April 6th Parkland Room 6:30pm. Nicky to confirm. -*CONFIRMED*

-I will be working with Tamara at the end of March to sort through the equipment and help prepare for equipment pick up on the same night as the manager meeting.

-Both Tamara and I are away for spring break but will connect during the last week of March.

- *Allen reports coaches have not been confirmed and until we figure out where the kids and coaches assigned, managers will be determined.*

6.0 Equipment Discussion and Addition Items

(Nicole)

-Pinnies

With an additional \$25 each child would get their own pinnie with numbers. We will table this until next season. We will hold off on ordering. Allen reports that we will look at ordering them in December. Russ said that he is unsure if there are enough pinnies for this year. Tamara did not get the pinnies back from the girls' teams so she cannot comment on the pinnie inventory. Definitely short on larger pinnies. Russ is unsure if we even had pinnies for the older years. For the teams that want them we can use them for this year and look at reversible pinnies for next year. If the team needs to buy some they can buy some from their team fees. No expenditure on pinnies this year, next season it will be part of registration.

Feedback on what coaches will need, what we think we are short of, etc. last year we bought a ton of cones and ice packs but we also went through a lot. The first aid kits may need to be updated and each team should get at least 5 ice packs to start. Ice packs are plenty, First Aid Kits have been filled by Tamara. Teams to reach out to Tamara if they need more supplies. Amazon will be used to resupply Band-Aid's.

Do we need any goalie gear, etc? We should get ahead of this now if possible. Stu purchased goalie gear earlier this year, Alona would be the best person to answer this question. Tamara will be asking coaches for equipment requests.

Are we planning any PoMo Warriors lacrosse nights? Would be a great way to kick off the season inviting the whole association and having our own section. Each person pay their own way of course. Great idea! Next game March 12. Next one is Friday March 25th then Saturday April 2nd and then April 16th then April 30th. Allen will reach out to the Warriors and organize April 2nd.

We should also send out Save the Dates for the tourneys. Last night at Westhill parents were surprised to hear we are doing tourneys. So need to get people aware and share on social media. **Action item: Nicole will e-mail Allen the dates for the tournaments.**

7.0 1st VP Update

(Dave)

- **Wallball Update** -thank you for executive members for all those engaged their players.
- reached out to Coquitlam Adanacs to see if there is a chance to do an exhibition game in Port Moody. No report back. It would be nice to have it back like pre-COVID times.
- Planning a few updates to the website to promote the Junior B team

8.0 Next Meeting:

PMLA EXC Meeting April 12th @ 7pm

9.0 End of meeting 9:07pm Motioned by Russ, Nicole seconded. Approved.