



**PMLA Executive Meeting Minutes**  
**April 23, 2025**

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**PRESENT:** Allen Wales, Dave Zille, Jen Dolsen, Kristi Loewen, Derek Wood, Jamie McMurray, Jessica Lancaster, Eugenio Pasquarelli, Jake Healey, John Kemp, Michael Druce, Nicky Land, Scott Styles, Pricilla Druce

**REGRETS:** Alona Maksimenko, Errin Morrison, Brent Thompson, Russ Augner, Nicole Jensen

**Start of Meeting: Called to order at 7:41 PM**

Approval of Previous Minutes: March 20, 2025 moved by Jessica, seconded by Jamie, and approved.

**Presidents Report:**

- Registration update- 315 registered, 4 releases

**VP Report:**

- At LMMLC meeting Sunshine Coast has asked teams that are visiting to consider bringing referees with them to help, compensation will be offered.
- Photo Day (June 8) preparations are underway
- Goalie Factory training was well attended and well received.
- Curtis Armstrong offering physical development training at \$15 per player
- Jr. B Team looking for half time entertainment for Monday evening home games (ball kids, mini games). John to take this on.
- College recruitment program has shown limited interest, will send out one last call for interest.

**Ref Allocator Report: (emailed by Errin)**

- Things are going pretty well, although there are still a lot of refs that are either not registered properly in RAMP or haven't figured out how to add their availability details. This is a BCLA-wide problem, so it's not just Port Moody referees that are having trouble.
- We have tentatively scheduled Port Moody's in-house on-floor reffing clinics for the morning of May 10 in conjunction with a U11 and U15 practice. These were to take place at the rec centre but have been bumped to Westhill due to the U15 and U17 girls teams playing Nanaimo that weekend. The clinics will be run by Keith and Cam, as in past years.
- Waiting to hear if we have room in the budget to roll out the 3-ref system for our U13 games. If not this year, I would strongly suggest we plan to take this step next year and increase fees accordingly if necessary.
- Aside from the availability/scheduling issues, everything has been going very well. We held our introductory ref meeting on April 9 to go over expectations and answer any questions and since then the refs have been doing an excellent job.
- **3 referee system approved for U13**

### **Carryover Suspensions:**

- It is the managers responsibility to ensure that players are serving their suspensions and noting such on the game sheets.
- Carryover list comes out every year, just needs to be circulated to managers.

### **Video Cameras:**

- Nicky discussed the use of Veo for Coquitlam Metro Forward Soccer, highlighting its effectiveness but also the challenges of managing the camera, particularly with multiple teams and managers.
- Allen expressed concerns about the management and return of the camera, while Jamie asked about the logistics of back-to-back games.
- Nicky explained the process of downloading and uploading footage, and John suggested the possibility of streaming directly to the cloud.
- Eugenio confirmed the availability of Wi-Fi at the arena, which would facilitate the seamless upload of footage to the cloud. The capacity of the city provided WIFI identified as a challenge
- Consider 5G option, tri-pod preferred over glass mount, footage from games will not be used for player safety or appeals to the commissioner.
- The cost was discussed, with a proposed annual spend of around \$3,500, which could be offset by team fees.
- Possibly consider a partnership with PMAHA to share the costs of the service.
- Next steps involve further cost analysis and potential presentation of the proposal to the relevant decision-makers.

### **Team Slides:**

- Jessica suggested opening the option for PMLA branded slides for summer now that apparel sales are closed.
- It was clarified that team sales are still available for apparel but not individual sales from the team store.
- Decided not to move ahead with slides, cost was high and will instead promote team sales for apparel.

### **Round Table:**

- Concussion baseline- is it optional? This has been reviewed periodically and remains required for U11 and above by association policy. The value in testing should be communicated to parents.
- Send any tiering requests to Jessica and Allen by Monday April 28
- John emphasized the need for timely communication and professionalism in responses. Even if you don't have an answer, acknowledging receipt of emails is suggested.
- U11 and F self-scheduling training email has been sent and dates are upcoming shortly.
- Good participation in wall ball this year, highest number yet! Will need more prizes.
- Dave continues to work on migrating the executive over to Google Workspace

### **Action Items:**

1. Eugenio to prepare a detailed breakdown of costs for one Veo camera with 5G capability within one week.
2. Priscilla to send an email to all managers of tiered teams (U13 and up) requesting any desired tiering changes be sent to Alan and Jessica by Monday.
3. Jessica to forward the email about ball boys/girls and halftime entertainment for junior B games to John.
4. Jessica to email the U17 female team manager about the college recruitment information session.
5. Jamie to send out the college recruitment information to U17 teams one more time.
6. Dave to update the website with new images and content, including photos from the goalie factory.
7. Dave to continue working on moving the association's email accounts to Google Workspace.

- End of meeting 8:28 pm
- **Next meeting: May 21, 2025 @ 7PM**